

**Additional Information Regarding Vendors Performing Work in Replacement of State Employees**

This document contains copies of purchase order contracts obtained by OMB by which a nongovernmental person or entity agrees with any department, commission, board, council, agency, or public corporation to provide services, valued at one hundred fifty thousand dollars (\$150,000) or more, which are substantially similar to and in replacement of work normally performed by an employee of the department, commission, board, council, agency or public corporation. For additional supporting contract documents, you may submit a public records request to the Department of Administration in accordance with the Rhode Island Access to Public Records Act (“APRA”), R.I. Gen. Laws § 38-2-1 *et seq.* APRA forms, procedures and other information for the Department of Administration are available at <http://www.admin.ri.gov/publicrecords/index.php>.

**Fiscal Year:** FY22

**Agency:** Human Services, Department Of

**Vendor Name:** CENTER FOR SOUTHEAST ASIANS

**Total Amount Paid to Vendor for Services:** \$349,862.99

**Summary of Services Rendered to Agency:**

Identifying Code	Service Type	Description	Amount	Notes
PO 3729450	Interpreters/Translators		\$349,862.99	

Note: Some of the above payments may have been made under the terms of a master price agreement (MPA). MPAs are solicited as requests for proposals or requests for quotes and may have cap limits for pricing and cap limits for project cost. MPAs provide agencies with access to qualified vendors, expedited process, and opportunities for mini-bids. Such purchases are made directly under the MPA and do not require a separate and unique contract. All MPAs are public and can be viewed at <http://www.purchasing.ri.gov/MPA/MPASearch.aspx>.

**Contents:**

Item Number	Document ID	Description	Notes
Item 1	PO 3729450	Purchase Order contract	

# **ITEM 1**



**State Of Rhode Island**  
**Department of Administration**  
**Division of Purchases**  
**One Capitol Hill**  
**Providence, RI 02908-5860**

Standard Purchase Order  
 3729450, 3

<b>V E N D O R</b>	<b>CENTER FOR SOUTHEAST ASIANS</b> <b>270 ELMWOOD AVE</b> <b>PROVIDENCE, RI 02907-1524</b> <b>United States</b>
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Purchase Order Number	<b>3729450</b>
Revision Number	<b>3</b>
Reference Contract Number	<b>3701083</b>
PO Date	<b>06-JUL-2021</b>
Approved PO Date	<b>05-JUL-2022</b>
Buyer	<b>Autocreate, *</b>
	<b>-</b>

<b>S H I P T O</b>	<b>DHS FINANCIAL MANAGEMENT</b> <b>LOUIS PASTEUR BLDG #57, 3RD FLOOR</b> <b>57 HOWARD AVENUE</b> <b>CRANSTON, RI 02920</b> <b>United States</b>
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Type of Requisition	
Requisition Number	<b>1713082</b>
Change Order Requisition Number	
Solicitation Number	
Freight	<b>Paid</b>
Payment Terms	<b>NET 30</b>
Vendor Number	<b>2499-iSupplier</b>
Requester Name	<b>Zawislak, Sandra J</b>
Work Telephone	<b>401-462-6866</b>

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: <https://rules.sos.ri.gov/regulations/part/220-30-00-13>

**PO DESCRIPTION: SFY22 CSEA - TRANSLATION/INTERPRETING**


Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
<b>1</b>		<b>INTERPRETING SERVICES - Southeast Asian Languages-RMTS</b>	<b>350000</b>	<b>Each</b>	<b>1</b>	<b>350,000.00</b>

CHANGE TO PO 3701083 DATED 06/23/2022  
  
 EXTEND EFFECTIVE TERM DATES:  
 FROM: 11/30/2020 - 11/30/2022  
 TO: 11/30/2020 - 11/30/2023  
  
 CHANGE TO BUYER:  
 FROM: NINA LENNON

**INVOICE TO**

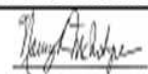
**IMMEDIATE VENDOR ACTION REQUIRED:**  
 Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at :  
[http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative\\_09-01-2020.pdf](http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf)

**REGISTRATION REQUIREMENTS**  
**IMMEDIATE VENDOR ACTION REQUIRED:**  
 ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at :  
<https://www.ridop.ri.gov/osp/osp-vendor-registration.php>

<b>STATE PURCHASING AGENT</b>   <b>Nancy R. McIntyre</b>
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Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
<p>TO: CLARISA ENCARNACION</p> <p>REASON/JUSTIFICATION:            EXTEND EFFECTIVE TERMS - EXERCISING OPTION TO RENEW WITH TWO (2) ADDITIONAL 12-MONTH EXTENSIONS REMAINING TO BE EXERCISED AT THE SOLE DISCRETION OF THE STATE OF RHODE ISLAND.            CHANGE TO PO 3701083 DATED 06/23/2022</p> <p>EXTEND EFFECTIVE TERM DATES:            FROM: 11/30/2020 - 11/30/2022            TO: 11/30/2020 - 11/30/2023</p> <p>CHANGE TO BUYER:            FROM: NINA LENNON            TO: CLARISA ENCARNACION</p> <p>REASON/JUSTIFICATION:            EXTEND EFFECTIVE TERMS - EXERCISING OPTION TO RENEW WITH TWO (2) ADDITIONAL 12-MONTH EXTENSIONS REMAINING TO BE EXERCISED AT THE SOLE DISCRETION OF THE STATE OF RHODE ISLAND.</p>						
						<b>Total: 350,000.00 (USD)</b>

<b>INVOICE TO</b>
<p><b>IMMEDIATE VENDOR ACTION REQUIRED:</b>            Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at :  <a href="http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf">http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf</a></p>
<b>REGISTRATION REQUIREMENTS</b>
<p><b>IMMEDIATE VENDOR ACTION REQUIRED:</b>            ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at :  <a href="https://www.ridop.ri.gov/osp/osp-vendor-registration.php">https://www.ridop.ri.gov/osp/osp-vendor-registration.php</a></p>

<b>STATE PURCHASING AGENT</b>
 Nancy R. McIntyre